

Name of Committee: Parent Involvement Advisory Committee

Meeting Date: Tuesday, October 21, 2025

A Parent Involvement Advisory Committee meeting convened on Tuesday, October 21, 2025, from 7:04 p.m. to 9:37 p.m. With PIAC Co-Chair Sarah Ali & Zena Shereck

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| Attendance:           | Nabil Hasbun(W1), Andrew Waters (W3), Tamasha Grant (W4), Aaron Kucharczuk (W5), Crystal Stewart(W6), Mercy Charles (W6), Emily Abrahams(W7), Anshu Grover(W8), Kaydeen Bankasingh (W8), (Gili) Frida Zemer (W9), Sarah Brager (W9) Mark Unger (W10), Katrina Matheson (W10), Susan Lee (W12), Nicole Wu(W12), M Saleem Khan (W14), Kristen Boyd (W15),Rahat Farheen Mahmood(W15)Tanya Ono. (W17), Moosa Alloo (W19), Prasanna Jagannathan (W19) Chris Levien (W20), Sarah Ali (PIAC Co-Chair) Zena Shereck (Co-Chair) |
| Ministry of Education | Rohit Gupta Supervisor Ministry of Education   |
| Staff:                | Elizabeth Addo, Exec Superintendent, , Latha John (PCCEO), Michelle Munroe, Central Coordinator, PCCEO, Jack Nigro, Executive Superintendent, Stephanie Harris, Comptroller, Finance and EntrprsRiskMgmt, Brandie Waldriff, Finance Support Manager, Craig Snider, Executive Officer   |
| Guests                | Azeem Mohammed(Parent W21)   |
| Absent:               | Johnson Jayelola (W4), Carley Cohen(W05), Thanuja Sanker(W17)  |

| ITEM  | DISCUSSION  | MOTION   |  |
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| <p>Welcome &amp; Introductions</p> <ul style="list-style-type: none"> <li>Approval of Quorum</li> <li>Land Acknowledgment</li> </ul> <p>Code of Conduct</p>   | <p>Quorum was confirmed by PIAC Membership WG.</p> <p>The meeting began with welcome and the land acknowledgment and welcome by Co-Chair Zena S.</p> <p>Members were reminded of code of conduct; respectful communication following Robert's Rules of Order ; adhere to agenda and;3-minute time limit for speakers.</p> <p>Public attendees at PIAC meetings can observe only and can direct questions through PIAC reps.</p> |  |  |
| <p>Meeting Administration</p> <ul style="list-style-type: none"> <li>Conflict of Interest</li> <li>Change in Membership Status.</li> <li>Approval of Consent Agenda &amp; Minutes of PIAC General Meeting June 17, 2025.</li> </ul> | <p>No conflict of Interest declared or change in membership status noted.</p> <p>PIAC members were reminded of annual declarations for TDSB employment/parent status.</p> <p>Approval of consent agenda &amp; minutes</p>   | <p>Motion to approve the consent agenda &amp; minutes by Andrew W (W03) seconded by Aaron K (W05). Motion was carried.</p> |  |
| Co-Chairs Update  | <p>Reminded PIAC reps to represent collective ward voices of parents, caregivers, school councils rather than individual views.</p> <p>PIAC Working Groups</p>  |  |  |

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|   | <p>Encouraged members to join at least one working group as per PIAC by-Laws to advance PIAC work.</p> <p>Welcome new members from ward 15.</p>   |        |  |
| <p>Rohit Gupta<br/>Ministry of Education<br/>Appointed Supervisor</p> | <p>Ministry-appointed supervisor Rohit Gupta addressed the committee, emphasizing parent voices are essential during the provincial supervision period, which is why PIAC and SEAC meetings continue.</p> <p>The Supervisor's role is to balance the board's budget and the goal is to get the board back on track to ensure record provincial funding reaches the classroom, focusing on student success and providing teacher resources.</p>  |        |  |
| Community Updates   | No updates was shared   |        |  |
| Nomination Committee  | <p>The Chief Returning Officer Emily A (ward 07) Presented the following</p> <p><b>Acclamations:</b></p> <ul style="list-style-type: none"> <li>● Secretary: Andrew W (W 03)</li> <li>● Treasurer: Mercy C (W 06)</li> <li>● Officer at Large: P Jagannathan (W 19)</li> </ul> <p><b>Election for Co-Chair:</b></p> <p>Two nominees – Katrina M (W10) and Moosa A (W19). Each candidate was given 3 minutes to speak.</p> <p><b>Voting Process:</b> Voting is done via Election Buddy PIAC members to get unique emails/IDs sent post</p> |        |  |

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|   | PIAC October meeting. Voting period is until Oct 27 at 11:45 PM.   |   |  |
| Student Exit Data Collection Initiative | <p>A written motion was distributed and introduced by Aaron K (W5) regarding a student exit data collection initiative to understand declining enrollment in the TDSB, the motion was supported by Katrina M (W10) to improve transparency and responsiveness in governance. Recommend that TDSB implement a voluntary exit survey for withdrawing families for data collection to understand declining enrollment in the TDSB</p> <p><b>Discussion:</b> Concerns on academic quality, school climate, discrimination, etc. Report disaggregated anonymous data publicly. Implement cost-effectively using existing tools.</p> <p><b>Rationale:</b> TDSB enrollment is down by 4% in comparison with positive growth in Catholic/private boards; families leaving due to quality/safety concerns; need data-driven decisions for retention. Potential \$200M+ budget gain if stabilized.</p> <p>Promote transparency/responsiveness over polarizing terms like "excellence/accountability"; identify strengths/weaknesses (e.g., program access); nonpartisan good governance.</p> | <p>Motion moved: By Aaron K (Ward 5); seconded by Nicole W(Ward 12).</p> <p>Motion was carried unanimously.</p> |  |
| Working Group (WG) Reports              |  |   |  |
| Consultation WG                         | <p>The WG leads Nicole W submitted a written report.</p> <p>Discussion on admission process for specialized program</p> <p>TDSB decision to change the application and admission process for specialized programs, moving away from the controversial lottery system.</p>  |   |  |

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|                   | <p>Applications for the new process will open the week of November 10, 2025.</p> <p>The lottery system has been in place for two years and has faced huge challenges and failed to address equity .</p> <p>The Consultancy WG has been actively collecting and forwarding community feedback on this issue. In April, the WG passed a unanimous motion requesting data from the TDSB to compare admissions before and after the lottery system was implemented.</p> <p>Lack of transparency and data in the TDSB's policymaking was a major concern.</p> <p>Joint motion being moved with the communication working group.</p> |  |  |
| Communications WG | <p>The WG lead Katrina M submitted a written report.</p> <p><i>A joint motion with the Consultation WG Recommendations Relating to Policy 100: Central Lottery Admissions</i></p> <p><b>Discussion:</b></p> <p>Despite TDSB eliminating the lottery system the motion is still relevant because it focuses on process.</p> <p>The lottery system was originally implemented with no consultation process.</p> <p>Staff did not provided the data requested by PIAC if the lottery's equity goals were achieved.</p> <p>The motion provided recommendations for the new admissions process moving forward.</p>                  | <p>Motion by Katrina M seconded by Prasana J. the motion was carried</p> |  |

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|                       | <p>Maintaining high standards with a commitment to developing minority populations in elementary and middle school.</p> <p>Guided pathways to ensure these students have the resources and support to develop skills, become aware of programs, and complete applications.</p> <p>Popular programs should be expanded.</p> <p><i>Recommendation for System-Wide Distribution of School Council's Matter Parent/Caregiver Guide</i></p> <p>The informational School Councils was designed to remind parents about school councils and included:</p> <ul style="list-style-type: none"> <li>• What school councils are and what to expect from them.</li> <li>• Examples of school council committees.</li> <li>• Information on accessibility, such as virtual meeting options, board-funded childminding, and language interpretation.</li> <li>• Encouragement for councils to use "School Messenger" to communicate with families.</li> <li>• Information on open PIAC (Parent and Community Involvement Advisory Committee) positions and a link to sign up for alerts.</li> </ul> | <p>Motion by Katrina M (W 10), seconded by Andrew W (W 03). Motion was carried.</p> |  |
| Strategic Planning WG | <p>The WG lead Mercy C submitted a written report &amp; the following were highlighted.</p> <p><b>August 17th Meeting:</b> Discussion focused on PIAC governance, financial accountability, and operational independence. Issues highlighted included reimbursement delays, limited budget</p>  |   |  |

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|  | <p>control, and TDSB processes hindering PIAC's efficiency.</p> <p><b>September Meeting:</b> Aaron Kucharczuk to co-lead the Strategic Planning WG. Discussed improving cross-group communication, streamlining access to PIAC support, and establishing a task force to document parents' issues across the TDSB to inform motions.</p> <p><b>October 16th Meeting:</b> Focused on short-term goals, gathering training needs, and beginning planning for the 2025 strategic planning effort.</p>  |        |  |
| Special Events WG                        | <p>The WG lead Tanya O reported the following along with a written report</p> <p>The event theme for this school year is "Get Ready for Change"</p> <p>Event Date: Saturday, February 7th, 2026.</p> <p>Request to PIAC members to join the WG and to PIAC reps in the West end to suggest a school or venue for hosting the event as last school year it was hosted in the East end.</p> <p>The Special Events Working Group seeking a \$25,000 budget.</p> <p><b>Discussion:</b> Avoiding conflicts with Lunar New Year celebrations and report card season, as well as improving transportation options for the event.</p> |        |  |
| Operational Effectiveness Working Group. | <p>Kaydeen B (W 08) &amp; P Jag (W 19) , the co-leads of the Operational effectiveness WG reported on the committee's budget, bylaws, and onboarding processes.</p> <p><b>PIAC Budget Announcement:</b> PIAC's base budget for the school year is \$45,674.</p>   |        |  |

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|                           | <p>Due to an accounting error last year, the total available budget for the year is \$51,035.</p> <p>All working group leads to present their budget requests must attend the Operational Effectiveness meeting on Monday, November 10th at 7:30 p.m.</p> <p>Pre-Approved Funds of \$9,000 had already been approved in the spring to cover early-year costs, including:</p> <ul style="list-style-type: none"> <li>Software (MailChimp, Canva, Zoom, domain hosting).</li> <li>Dinner for the first general meetings.</li> <li>Early strategic planning and ward engagement.</li> </ul> <p><b>PIAC Onboarding:</b> A form will be sent to all PIAC members (new and old) to request IT support and resolve issues with their TDSB email accounts.</p> |   |  |
| School Council Support WG | <p>Crystal S (W 06) volunteered to co-lead the WG as the previous leads' terms had expired. WG group's first meeting is scheduled for October 28th at 7:30 p.m.</p> <p>The WG group urgently needs more members, as only two people have signed up.</p> <p>This is a "non-governance" group, meaning all parents and caregivers (not just elected PIAC members) are welcome to join.</p>   |   |  |
| Membership WG             | <p>Ward 15 Election</p> <p>An election for co-representatives in Ward 15, held in June 2025, did not follow the new PIAC election procedure that had been approved in April 2025.</p> <p>Membership Working Group reviewed the ward 15 election process and moved to suspend the</p>   | <p>Motion by Andrew W (W 03), seconded by Moosa A(W</p> |  |



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|        | <p>PIAC-approved rules for this specific instance and officially acclaim and welcome the two new elected PIAC ward 15 Co-Reps</p> <ul style="list-style-type: none"> <li>● Kristen Boyd</li> <li>● Rahat Farheen Mahmood</li> </ul> <p>Future Elections and Vacancies</p> <p>The committee discussed the new process for filling the many vacant PIAC positions, especially now that there are no trustees.</p> <p>Current Vacancies:</p> <p>There are vacancies in 13 wards, with 8 of those wards having no representation at all.</p> <p>New Election Process:</p> <p>Under the new bylaws, PIAC (led by the Membership co-leads as "chief returning officers") is now responsible for initiating elections when there is a vacancy.</p> <p>TDSB Staff (PCCEO ) are responsible for the technical administration of the elections (e.g., using the "Election Buddy" tool, handling data).</p> <p>The working group's plan is to prioritize elections for the 8 wards with no representation. The full election cycle is a 5-week process, so they will be staggered.</p> <p>PCCEO Staff are reviewing the committee's rollout plan to ensure all parents in a given ward are notified of the elections.</p> <p>Key Concerns:</p> <ul style="list-style-type: none"> <li>o Communication on election notices be sent as exclusive, standalone emails and not</li> </ul> | <p>19) to suspend the PIAC-approved rules for this specific ward 15 elections and officially acclaim the two new elected PIAC ward 15 Co-Reps.</p> <p>A roll call vote for this motion, as it involved suspending the rules.</p> <p>Motion was carried unanimously</p> |  |

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|  | <p>buried in long school newsletters and sent multiple times.</p> <ul style="list-style-type: none"> <li>○ An expired term is considered a vacancy, and an election will be held.</li> <li>○ Membership WG is working with staff to start the process. If no elections have begun by the next meeting, the working group will bring a motion to advance the issue.</li> </ul>   |        |  |
| <p><b>Staff Update</b></p> <p><b>Principal's Accountability Checklist:</b></p><br><p><b>Lunchbox Program" Guide:</b></p> | <p>Responsibilities related to parent engagement have been added to the principal's accountability checklist. This checklist outlines principals' duties throughout the school year, from pre-year planning to September elections and June financial reports.</p> <p>As a result of a PIAC recommendation, a one-page guide on the "lunchbox program" has been created and given to principals to help them make informed decisions about using the tool.</p> <p><b>School Council Innovation Grants:</b><br/>The grant is live and applications are open until November 28th.</p> <p><b>Food Handling Certificates</b><br/>Food handling certificate is required for any event where the school is serving <i>non-packaged</i> food (e.g., hot dogs). The alternative is to hire an approved vendor.</p> <p><b>Police Reference Checks (PRC):</b></p> <ul style="list-style-type: none"> <li>● Not required for basic school council members who only attend meetings.</li> <li>● Required for volunteers who are regularly in the school and may have direct contact with students (e.g., running pizza lunches). The level of check depends on the nature of the activity.</li> </ul> |        |  |

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|      | <p><b>Parent Engagement Core Funding:</b> The TDSB received <b>\$266,000</b> for parent/caregiver engagement this year . This money is allocated to:</p> <ul style="list-style-type: none"> <li>• School Council Innovation Grants (largest portion)</li> <li>• Parent Caregivers as Partners Conference</li> <li>• Virtual engagement tools (e.g., large webinars)</li> <li>• Collaborations with other departments (Special Ed, Centre of Excellence, Urban Indigenous Education).</li> </ul> <p><b>Vaping &amp; Screen Time Resources:</b> A school resource kit is now available for all schools and school councils to use.</p> <p><b>Volunteer Procedure:</b>Staff outlined four levels of volunteer screening.<br/>Unsupervised settings, such as field trips or helping in the classroom, require a Level 3 screen.<br/>Principals are being reminded to share this procedure with their school councils.</p> <p><b>System-Wide Parent Event:Parent Caregivers as Partners Conference</b><br/>Theme: Connect, Learn, and Engage.<br/>The format has changed to an in-person, open-house style event based on parent feedback. The goal is to connect parents directly with staff from various departments. It will be held at two locations, one in the east and one in the west.</p> <p><b>Q&amp;A Follow-up:</b> A query about food and certificates will be collected and sent to the Manager of Occupational and Health through PCCEO for a response at a later date.</p> |        |  |

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|             | <p><b>P100 Policy Discussion</b><br/> P100 Policy and the approaching November 10th application deadline for special interest schools.<br/> Opposition to the timing of the new P100 policy announcement.</p> <p>The application period is only a few weeks long, leaving insufficient time for parents to get portfolios together and prepare.</p> |        |  |
| Adjournment | <p>Motion to adjourn the meeting by Andrew W was passed, and the meeting concluded at 9:37 PM.</p>  |        |  |